

## ZOOLOGISCHE MEDEDELINGEN

### Instructions to authors

The zoological journal 'Zoologische Mededelingen' dealing with taxonomy, phylogeny and biogeography is published by the Netherlands Centre for Biodiversity Naturalis. Papers should be the result of research projects of NCB Naturalis or should be based entirely or for an important part on material in its collections. All papers will be sent to at least two referees for peer review. These reviews will be used by the editor-in-chief to determine the acceptability, or otherwise, of the paper.

Manuscripts submitted should be in English by e-mail attachment as a Word file. Male and female signs have to be coded as "@" and "\$", respectively. Hard returns only at the end of a paragraph and no division of words by a hyphen. No sentences or headings in capitals. Bold for headings and "syn. nov.", "stat. nov.", etc. is preferred. The manuscript should have the following sequence: title, abstract (including key words), contents (for larger papers only), introduction, main text, acknowledgements, references, illustrations (if not inserted in the text), and for larger papers a taxonomic index. The second couplets of the key should start with a short dash only (-). Acronyms should be explained. The arrangement within taxonomic species accounts consists of the name of the taxon (including author and year of description), a list of synonyms and references, a list of the material examined (under "Material.—"), description and notes if any.

Names of genera and species have to be in italics. When used for the first time in the paper author and date of family and lower category names should be mentioned in the main text. Numbers between one and ten in the main body of the text are written (except dates, which are written as "7.vii.1990"); from 11 onwards numerals are used. New synonymy should be indicated as "Bracon fuscatus Nees, 1834: 222; Shenefelt, 1979: 1179. syn. nov.". If the author mentioned is not the author of the taxon then a semicolon (;) should be used between name of taxon and author mentioned.

Material should be listed as "Material.— Holotype, \$ (RMNH (+ number if available), "Spain, Soria, 21.vii.1989, M.J. Gijswijt"; 2 \$\$ (RMNH), "France, Versailles, 26.vi.1989, J. Hamon". Or "Material.— Suriname: 1\$, 1 @ (RMNH 3122), "Caribbean, ..."; 2

References quoted in the text should be given as "according to Smith (1838: 136), White (1942: 23),....." and should not be in capitals. References should be arranged at the end of the paper in alphabetical order .. Books should be quoted as: "Kennard, A.S., 1926. Mollusca: i-xxiv, 1-447.— London." Papers as: "Schulz, W.A., 1911. Zweihundert alte Hymenoptera.— Zoologische Annalen 4 (12): 1-220.

Figures, maps and photographs are all considered figures and should be indicated by consecutive arabic numerals. The (sets of) figures should be 60 or 128 mm wide and at most 180 mm (including caption 200 mm) high. Figures (where relevant) should show scale bars. Authors are requested to indicate the position of the figures and tables in the manuscript. For lay-out of the text, etc. authors are referred to latest issue of Zoologische Mededelingen. Digitalised illustrations should be submitted separately and preferably as a TIFF or EPS file, but other file formats that can be used with Adobe Photoshop are also accepted. Photographs should have a resolution of 300 dpi, line drawings 600 dpi.